

**Florida International University
Chemistry Graduate Students Organization
Elections Meeting
Thursday, April 18th, 2005, 2:30 PM
Chemistry Conference Room**

MINUTES – Prepared by Sheena Szuri

Members Present

Josh Cloutier, Stephanie Bell, Sheena Szuri, Michael Macias, Ashley Phillips, Simrat Singh

Members Absent

Richard Snyder, Roberto Perez, Allison Curran, Huizen Wang, Rob Griffith, Jamie Winshell, Megan Bottegal, Jessica Hieser, Ben Naes, Lorraine Edwards

Approval of Previous Minutes

Josh reviewed previous minutes; Simrat made a motion to accept minutes, Stephanie seconded the motion. Minutes accepted.

Topics for Discussion

- Event update – Summer “Lick-Off” 2005, barbeque
- Plans for next semester
- GSA Checklist
- Announcements

Event Update

- Purchase order for Thursday’s social, named ‘Summer “Lick-Off” 2005’, have been submitted, will be picked up Wednesday. We should take attendance and pictures at the event and submit to GSA for evaluation for \$100 activity.
- Purchase order for the departmental barbeque which we will co-host has also been submitted. The tentative date is May 6th, but that depends on the faculty. We have until May 24th to spend the money and submit receipts. We should also turn in the flyer and attendance sheet with pictures for evaluation, even though it will be after the due date.

Plans for next semester

- Graduate student orientation – we will have our usual orientation mixer in the fall. We should co-host this event with the department as in previous years. We will need several volunteers to give tours, help with food and preparations, etc.
- Gradskellar – next semester we will host a gradskellar happy hour. Josh has come up with a theme of “Chemistry Olympics” that will require the formation of small teams to compete in a series of three events for small prizes. He will discuss this further with the appropriate GSA committee.

GSA Checklist

- Josh will register GSO online today or tomorrow now that he has everyone's email addresses.
- Sheena turned over electronic copies and hard copies of the minutes to Josh and Ashley.
- Josh and Michael completed Fall budget and Spring expenditure report.
- Josh has the information for updating the website, he tried this weekend but it did not work. He is seeking help from his UTS friend and it will hopefully be uploaded by Wednesday.

Announcements

- The annual awards ceremony at the Biscayne Bay Campus will be held at the end of April. Reduced-rate tickets for the dinner banquet will be available to all the GSO members via the aid of the Chemistry Department. Further details will be emailed by Josh in the next week or so, but anyone interested in attending should see Dr. Keller ASAP.
- We will have our first meeting of the fall semester during graduate orientation, most likely August 24th or 25th 2005.

Meeting Adjourned at 3:05pm by Josh.