

MEMORANDUM

Date: _____

To: SK Dua, Ph.D., CHP, CLSO
University Radiation and Laser Safety Officer

From: _____
(Name & Department) _____
(Signature)

Re: Relocation of LASER Devices Registered with the State Bureau of Radiation Control

The laser devices described in the table are registered with the State for the stated location. We plan to move these to a new location. Please register the new location for these devices.

MEDIUM (Argon, CO2, Nd:YAG, etc.)	CLASS (IIIB or IV)	MAXIMUM OUTPUT (Watts or Joules)	MANUFACTURER	MODEL	SERIAL No.	REGISTERED LOCATION	NEW LOCATION

- The facilities and equipment left behind will be decontaminated of any contaminants before relocating.
- The facilities and equipment have been decontaminated of any contaminants.