March 2002

Dear Employer Representative:

It’s time to get ready for the Florida Career Centers’ (formerly State University System) Fourteenth Annual Statewide Job Fair! This year’s job fair will be held at the University of Central Florida’s (UCF) Arena in Orlando on Thursday, **May 9, 2002** from **10:00 a.m. to 3:00 p.m.**

The Statewide Job Fair, co-sponsored by Florida’s ten state universities, is designed to bring together recent graduates and employers who may not have met during the regular academic year.

Participating employers are expected to have position vacancies (full-time preferred), and interviews may be conducted on-site the day of the event. If your organization will have positions available and would like the opportunity to recruit recent and upcoming state university graduates, we urge you to participate.

Please complete the enclosed registration form in its entirety and return it with the $350 registration fee by the **April 29 deadline**. **Note the name change for this sponsoring group to the Florida Career Centers.** When you process payment for this year’s registration, please use the new name on your organization’s check. Any registration postmarked after April 28 will be assessed a $50 late fee. Mailing address and payment information are included on the registration form.

Upon receipt of your completed registration form we will send a confirmation letter to you. Included will be pertinent event information as well as a campus map and a list of nearby hotels.

Should you require any additional information regarding this event, please contact the UCF Career Resource Center at (407) 823-2361. We look forward to seeing you in Orlando on May 9!

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**Participating institutions:**

*Florida A&M University, Florida Atlantic University, Florida Gulf Coast University, Florida International University, Florida State University, University of Central Florida, University of Florida, University of North Florida, University of South Florida, University of West Florida*

*Affirmative Action / Equal Opportunity Institutions*