Course Contract

Date: __________________________

Course#: ______________________  Course title: ______________________

Professor: _____________________  Semester/year: _____________________

Course days/hours: ______________________________________

Address of the course’s website: ______________________________________

Date/hours of the final exam: ______________________________________

Course website address: __________________________________________________

Professor’s office number, office hours/days, email address & telephone number: ______________________________

I, ______________________________ , have carefully read the course syllabus. I understand the course requirements concerning citizenship, assignments, participation, and grading. I agree to follow and fulfill these requirements. In particular, I agree to do the following:

- Read, comprehend, sign, and turn in this course contract to the instructor or teaching assistant no later than the second class session of the semester. Failure to do so is grounds for the instructor to lower my final course grade by a full letter-grade (such as from "A" to "B").
- Take personal responsibility for keeping track of the course schedule and assignments.
- Recognize that I must complete/fulfill all course assignments/requirements to be eligible to receive a passing grade for the course.
- Inform the instructor promptly (by email or by phone call to the Department of Sociology & Anthropology) if I unavoidably must miss class.
- Arrive on time for class sessions; turn off beepers/cell phones before entering the classroom; not engage in distracting or discourteous behavior of any kind (including emailing) during class sessions; remain in class until the session ends; and contribute to a classroom ambience of focused, enthusiastic, and supportive learning.
- Understand that I can earn no more than partial credit for attending a class session if I arrive late. Whether or not I earn any class-attendance credit at all when arriving late is at the instructor’s discretion.
- Understand that if I leave class early without the instructor’s approval I will receive no credit for having attended that class session.
- Complete the course assignments thoughtfully and on time.
- Never to ask to take a make-up exam unless I’ve promptly reported—ideally beforehand—and (in the instructor’s judgement) adequately documented the reason for missing the regularly scheduled exam.
- Never to ask if I can turn in a take-home assignment late unless I’ve made the request before the due date and/or adequately documented the reason.
- Read FIU’s policy on plagiarism, as described in the FIU Student Handbook. The Handbook defines plagiarism as "The deliberate use and appropriation of another’s work without any indication of the source and the representation of such work as the student’s own. Any student who fails to give credit for ideas, expressions or materials taken from another source, including internet sources, is guilty of plagiarism. Any student helping another to plagiarize may be found guilty of academic misconduct."
- Acknowledge that the instructor will strictly enforce FIU’s policy on plagiarism (which commonly involves academic suspension and other penalties).
- Do everything I can to contribute to the making of respectful, supportive, stimulating, productive, and enjoyable class sessions.